

DRAFT MINUTES

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Meeting ID	3166
Committee	St Edmundsbury Democratic Renewal Working Party
Date	04/02/2016
Attendees	<p>Councillor Pat (Patricia) Warby (Chairman)</p> <p>Councillor Jim (John) Thorndyke (Vice-Chairman)</p> <p>Councillor John Burns (Committee Member)</p> <p>Councillor Susan Glossop (Committee Member)</p> <p>Councillor David Nettleton (Committee Member)</p> <p>Councillor Richard Rout (Committee Member)</p> <p>Councillor Sarah (Sarah-Anne) Stamp (Committee Member)</p> <p>Councillor Tony (Anthony) Brown (Substitute)</p> <p>Councillor Diane Hind (Substitute)</p> <p>Councillor Andrew Speed (Substitute)</p> <p>Councillor Peter Stevens (Substitute)</p> <p>SEBC LT/PAs/Comms (Monitor)</p> <p>SEBC All Members - Publication/Distribution List (Notify)</p> <p>SEBC Service Managers (Notify)</p> <p>SEBC Press/Externals (Notify)</p> <p>Fiona Osman (Monitor)</p> <p>Karen Points (Monitor)</p> <p>Alex Wilson (Monitor)</p>

Item ID	6282
Item Title	Apologies for Absence
Summary	There were no apologies for absence.

Item ID	6283
Item Title	Substitutes
Summary	No substitutes were declared.

Item ID	6284
Item Title	Minutes
Summary	<p>The following correction was noted:</p> <p>The first recommendation for “Issue No. 4 – V2031 – Moreton Hall” should read: ‘the “Moreton Hall” Vision 2031 growth site be retained in Rushbrook with Rougham Parish within a newly created parish ward;’</p> <p>Subject to the above amendment, the minutes of the meeting held on 2 December 2015 were confirmed as a correct record and signed by the Chairman.</p>

Item ID	6287
Item Title	Freedom of the Borough - Protocol
Summary	<p>The Working Party considered a draft Freedom of the Borough Protocol (Appendix 1 to DEM/SE/16/001) which provided a formally agreed process to assess nominations for persons (or organisations) to be considered for the honour of Freedom of the Borough. This ensured transparency and reflected best practice in other local authorities.</p> <p>The protocol included a nomination form (at Appendix A); this would be completed by the elected Member proposing the nomination and would be supported by ten Members. The form would be submitted to the Head of HR, Legal and Democratic Services who would ensure that sufficient information had been provided before forwarding the nomination to the Leader.</p> <p>Discussions were held on the following:</p> <ul style="list-style-type: none"> (a) the agreement from all members that the protocol was needed; (b) whether serving councillors should be excluded; (c) that the nomination should be considered against the criteria before being recommended to Council; (d) having the support of ten Members would make the process more democratic than the current process; (e) the nomination should include sufficient evidence that the person had given exceptional service; and that (f) the same protocol could be used for consideration of nominations for Aldermen. <p>RESOLVED:</p> <p>That the Freedom of the Borough Protocol attached as Appendix 1 to Report No: DEM/SE/16/001 be approved subject to the following amendments.</p> <ul style="list-style-type: none"> (a) The Freedom of the Borough should not be awarded to serving councillors; (b) The nomination should be considered against the criteria by the Group Leaders and the Mayor, and they will decide whether or not to make a recommendation to Council that the honour is bestowed; (c) The 'free text' box on the Nomination Form at Appendix A to the

	Protocol should be expanded and include wording to ' <i>continue overleaf or attach supporting evidence</i> '.
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Item ID	6288
Item Title	Date for next meeting
Summary	26 May 2016 – Clashes with SCC Council – to send further dates round to all. Ended at 5.45pm